

**NOTICE INVITING TENDER**

Sealed Rate Quotations affixing Court Fee Stamp of Rs. 7.50 are invited from interested firms dealing with stationary articles for finalization of the Standard Approved Rates for Nagaland University, Kohima for 2009-2010 as per list which may be downloaded from the [www.nagauniv.org.in](http://www.nagauniv.org.in) or obtained from the office of the undersigned during office working hours.

The Rate Quotation should clearly mention the brands/manufactures of the materials and the percentage of VAT applicable on the items.

The Rate quoted should be applicable for a period of 1 year during the Current Financial Year 2009-10. No request for enhancement of rates shall be entertained at latter stage.

Interested firms should submit their rate Quotations in through proper letterheads with TIN and Trade License /Registration No. issued by appropriate authority.

The rates are invited for initially assessing and finalization of the Standard Approved Rates of Stationery Articles for 2009-10 for N.U, Kohima and do not guarantee immediate procurement. No correspondence on the rejection of rates shall be made to any bidder.

The envelope superscribed “Rate Quotation for Stationery Articles- 2009-10” containing the tender documents and addressed to the Registrar Nagaland University; Kohima should reach the office of the undersigned on or before 10<sup>th</sup> June 2009.

The University authority reserves the right to accept or reject any tender without assigning any reason whatsoever.

Sd/-  
(DR. KIYASETUO)  
Registrar i/c

NO.NU/ ADMN/ C –1/03 (PART-II)

Dated, Kohima the 26<sup>th</sup> May 2009

Copy to:-

1. The P.S to V.C for information of the Vice Chancellor, N.U, Kohima.
2. The System Administrator, N.U, Kohima with request to web hosting.
3. Editor, Northeast Herald, Kohima for publication on                      May 2009.
4. Notice Board.
5. Office copy.

Sd/-  
Registrar

## ANNEXURE

Sl.No.	Name of article	Brand Name	Rate per No./pkt	Tax percent
1.	Typing paper			
2.	Duplicating paper			
3.	Carbon paper	Kores		
4.	Xerox paper A4			
5.	Xerox paper FS			
6.	Xerox paper A3			
7.	Foolscap papers	Gestener		
8.	Short hand Note Book	Sangam		
9.	Pencil, Per pkt of 10 Nos			
10.	Correcting fluid (Eraser)			
11.	Staple Machine 10. I M			
12.	Staple Machine 3 .IM			
13.	Staple Machine 24 I M			
14.	Gum (300 ML)			
15.	Staple pin 10. IM per pkt of 20 Nos			
16.	Staple pin3 .IM per pkt of 20 Nos			
17.	Staple pin 24 I M per pkt of 10 Nos			
18.	Paper Clip per pkt of 20 Nos			
19.	Alpine Box (cushion)			
20.	File Tag (18cms) per pkt of 20 bunds			
21.	Poker			
22.	Drafting pad			
23.	Pen stand (good quality)			
24.	Typing Ribbon			
25.	Calling Bell	Sharp		
26.	Alpine			
27.	Glue Stick			
28.	Page Marker (20x50m)			
29.	Dot Matrix paper			
30.	Punching Machine	Kangaroo		
31.	Foot Ruler/Scale			
32.	Stamp pad	Kores		
33.	Stamp pad Ink			
34.	Calculator 12 digit	Citizen		
35.	Toilet soap			
36.	Toilet paper			
37.	Assistant log Book/Half Register			
38.	Cello Tape Transparent 50 mts			
39.	Cello Tape Brown 50 mts			
40.	Envelop (Brown) big size per pkt of 50 Nos			
41.	Envelop (Brown) Small size			
42.	Brown Wrapping paper			

43.	Transparent plastic Sheet			
44.	Dispatch Register (No.10)			
45.	Receipt Register (No.10)			
46.	Door Mat			
47.	Table Glass			
48.	Hand Towel Big size			
49.	Hand Towel Small size			
50.	Waste paper Basket			
51.	Phenyl (650 MI)			
52.	Odonil			
53.	Lock and Key 45 mm)			
54.	Marking clothes			
55.	Paper weight			
56.	Room Spray (200ml)			
57.	Fax Roll			
58.	Marker pen			
59.	Sketch pen			
60.	Ball point pen			
61.	Refill			
62.	Seal Wax	Gripux		
63.	Water Bucket (15 litres)			
64.	Candle Stick			
65.	Scissors	Corporate		
66.	Guard file			
67.	Gestener Master Roll (C.P.MF./5430. 19)			
68.	Gestener Master Ink (5430) CPI-7			
69.	Computer Ink 1000/15A	HP		
70.	Gestener Toner No. 420			
71.	Gestener Toner No. 1502			
72.	Gestener Toner 3222.			
73.	Computer Ink No. H.P.Desk Jet 56.			
74.	Computer Ink No. H.P.Desk Jet 20			
75.	Computer Ink No. H.P.Desk Jet 27			
76.	Computer Ink No. H.P. Laser Jet06L			
77.	Computer Ink No. TO38&39			
78.	Toshiba Toner 1550D			
79.	Toner DSM 615			
80.	Computer Ink H.P Laser Jet No. 12A			
81.	DSM 3025			
82.	Ricoh Toner No. 4500			
83.	H.P Ink 6578d/78			
84.	Cartridge Samsung ML-1610/Toner TN114			
85.	Computer ink 16A LaserJet			
86.	Toner ML-1610			
87.	Computer ink 845c	H.P		
88.	HP Printer Toner 16A	HP		